



AIA Buffalo/WNY

A Chapter of the American Institute of Architects

ENTRY REQUIREMENTS FOR 2010 DESIGN AWARDS

Entry Requirements must be followed exactly and must include:

- (A) Project Identification Packet and
- (B) Project Exhibit Board.

(A) Project Identification Packet:

EACH submittal MUST include

- 1) a separate 8 ½ x 11" unmarked envelope taped to the right hand corner of the back of the presentation board containing
 - ✓ Concealed Information Forms
Including Project Identification forms with the names of all persons/firms/consultants, the owner and the builder (GC/CM) involved with the project
 - ✓ Photographer Identification/Release Form
 - ✓ five (5) digital JPEG or TIFF images (no larger than 15Mb files per image) on a CD.

Note: Professional Photographers shall give permission to the AIA Buffalo/WNY to use these images for the purposes of a presentation at the AIA Buffalo/WNY Awards Gala and for the reproduction of the Award Plaques.

Photographer Identification/Release form

(B) Each Presentation Board shall include:

- Each submittal should be mounted to a 36" x 36" x ¼" black foam core or gator board with Matte finish lamination. This is required to prevent the board from being damaged by moisture and/or during travel.
- The phrase "**2010 BUFFALO/WNY DESIGN AWARDS**" in 48pt. Times New Roman font type located in the top right hand corner of the board.
- Firm & project identification shall be placed in the lower left corner, font size no larger than 48 pt. Firm names will be covered prior to judging.
- A statement design approach of not more than 200 words defining the program.
- At least two-(2) and preferably multiple 8" x 10" color or black and white photographs, quantity not limited. (Note: If a Professional Photographer is used, the appropriate credit shall be given with each photograph.)



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- A site plan showing the relationship to adjacent buildings or spaces, additional context information.
- Diagrammatic floor plans, elevations, sections, to scale, as required to explain the project and the design intent.
- If the project is a remodeling, "before" and "after" construction photographs are required.
- Photographs of development, sketches or study models are acceptable if they help convey the design intent, but they must be in addition to the minimum requirements.
- Board(s) becomes property of AIA Buffalo/WNY.
- **Submissions are due on October 4, 2010**
at the office of

Cannon Design
2170 Whitehaven Road
Grand Island, NY 14072

Attn: Paulette Ambellan

(C) Project Display:

It is the goal of AIA Buffalo/WNY to promote the chapter and each firm through the display of the project submissions. The boards may be displayed in public places in addition to cultural institutions such as the University at Buffalo Architectural School.